

**RECRUITMENT OF LIGHT VEHICLE DRIVER-A(LVD-A)/
HEAVY VEHICLE DRIVER-A(HVD-A) AND STAFF CAR DRIVER-A(SCD-A) – 2017**

FREQUENTLY ASKED QUESTIONS AND ANSWERS

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| 1. | <p>I wish to apply for the post of LVD-A/HVD-A & SCD-A. I am unable to find the Link. Can you please send the direct link?</p> <p>Answer : Link for applying online is available in the “CAREERS” portal of ISRO Website www.isro.gov.in. Please click on the corresponding advertisement (Heading) → click on “Visit Page” link and scroll down through the advertisement to see the link for applying online. Candidates are advised to read the advertisement before filling-up the online application.</p> |
| 2. | <p>Can a candidate apply for multiple posts?</p> <p>Answer : Candidates may apply for multiple posts, subject to conditions. A candidate may apply for different posts under same/different zones, but cannot apply for same post in different zones. For Ex : A candidate may apply for Post No. 1(LVD-A) in Ahmedabad Zone, Post No 2 (HVD-A) and Post No.3 (SCD-A) under Dept. of Space. However, he/she cannot apply for Post No. 1 (LVD-A) in Ahmedabad Zone and again Post No. 1 (LVD-A) under Thiruvananthapuram Zone. However, such candidates should select common (same) written test centre for all the posts applied for. Candidates have to make application fee payment separately for applications for different posts.</p> |
| 3. | <p>I have applied/registered for the LVD-A/HVD-A & SCD-A. I did not get any email confirming my registration. Where do I find the Registration Number?</p> <p>Answer : Once application is successfully submitted the registration number will be displayed on the screen. This registration number has to be noted down immediately and to be preserved for future correspondence. A separate email will also be sent to your e-mail id.</p> |
| 4. | <p>I am not able to proceed further after uploading my photo and signature. N error is occurring when I move to next step, what is to be done?</p> <p>Answer : You may rename your photo/signature without any space in-between and upload. For example : photo abc(X), photoabc (✓); signature xyz(X), signaturexyz (✓)</p> |

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| 5. | <p>I am Male (General/OBC)candidate. I applied/registered for the LVD-A/HVD-A & SCD-A. But I am unable to get/see the “make payment” button/option.</p> <p>Answer : All Women candidates; and Scheduled Castes (SC)/ Scheduled Tribes (ST) and Ex- servicemen[EX-SM] candidates are exempted from payment of Application Fee. Please check if you have opted for any of these categories while submitting online application.</p> |
| 6. | <p>I am SC/ST/Ex-serviceman) candidate. I applied/registered for the LVD-A/HVD-A & SCD-A. But I am unable to get/see the “make payment” button/option. Howdo I pay application fee?</p> <p>Answer : All SC/ST/Ex-servicemen candidates are exempted from payment of Application Fee. Female candidates need not pay application fee. Hence you will not get “Make Payment” button/option. You will get a Registration Confirmation Form.</p> |
| 7. | <p>I have applied/registered successfully for the LVD-A/HVD-A & SCD-A. What all documents I have to send to ISRO Headquarters? Whether Application Print out has to be sent?</p> <p>Answer : Those who are already employed under Central/State Govt/PSU/ Autonomous Bodies should send the “No objection certificate” from the employer concerned.No other documents except NOC (if applicable) to be sent to Administrative Officer(Recruitment), Antariksh Bhavan, ISRO HQ, New BEL Road, Bangalore -560094; however candidates are required to produce the original documents, as and when required by the office.</p> |
| 8. | <p>I have successfully registered/applied for the LVD-A/HVD-A & SCD-A. When will I get the Admit Card for written test?</p> <p>Answer : The call letters for the written test to the short-listed candidates will be sent only by e-mail during first/second week of November 2017, as mentioned in the Advertisement/Notification.Please read “Selection Process” in the notification.</p> |
| 9. | <p>I am currently employed under Central/State Govt/PSU/ Autonomous Body and I have successfully registered/applied for the LVD-A/HVD-A & SCD-A. How do I send the “No objection certificate” to the ISRO HQ? i.e. by Speed Post/Ordinary Post/Registered Post/Courier etc.</p> <p>Answer : You may send the “No Objection Certificate” by Ordinary Post or Speed Post to “Administrative Officer (Recruitment) Antariksh Bhavan, ISRO HQ, New BEL Road, Bangalore -560094”.</p> |
| 10. | <p>I am working in a private sector/MNC. Am I supposed to submit No Objection Certificate?</p> |

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| | Answer : No. |
| 11. I am employed Under Central/StateGovt/PSU/Autonomous Body. My employer cannot give me NOC for written test. Can I produce/submit the No Objection Certificate during Interview? | Answer : No. |
| 12. I am employed in Central Government. However I have not completed 3 years of service. Whether, in the online application I should select option 'Yes' or 'No'? | Answer : You may select the option "No" if, you have not completed 3 years of continuous service. However, you may apply through proper channel or send the 'No objection Certificate' from the employer concerned to "Administrative Officer (Recruitment) Antariksh Bhavan, ISRO HQ, New BEL Road, Bangalore -560094". |
| 13. I have applied for the post of LVD-A/HVD-A & SCD-A. If I am not shortlisted for the written test, whether my Application Fee can be refunded? | Answer : No. The 'Application Fee' is Non-refundable and shall not be refunded in any case. |
| 14. I have applied/registered for the LVD-A/HVD-A & SCD-A. I have committed error while entering DOB/Name/Address/Marks etc? Can I rectify the details? | Answer : No. There is no provision for editing the details already submitted online. Hence, you may reconfirm all the details entered before final submission. Candidates may, if required, submit a fresh application. However, the latest/last application submitted before the 'last date of submitting application-i.e. 28.08.2017 shall be taken as final. Candidates may note that after 28.08.2017 no details including category (SC/ST/OBC/UR) shall/can be edited on request. Hence candidates may reconfirm all the details entered before 'last date of submitting application-i.e.28.08.2017'. |
| 15. I have applied/registered for the LVD-A/HVD-A & SCD-A. I am facing some technical issues with online payment. Whom do I contact for help? | Answer : For any technical issues with online payment candidates may send an email to icrb@isro.gov.in , mentioning the required details like Name, Registration Number, Post Applied for, ISRO Reference number , |

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| | and SBI Reference Number(if available). |
| <p>16. I have applied/registered for the LVD-A/HVD-A & SCD-A. I have not made the payment on the same day of submitting online application. Now, I wish to make payment. What is the procedure?</p> | <p>Answer : Link for applying online is available inthe “CAREERS” portal of ISRO Website www.isro.gov.in. Please click on the corresponding advertisement (Heading). Next click on “Visit Page” link. Scroll Down to see a link for making online payment. The candidate can pay the fee before the last day for payment of fee 29.08.2017) by accessing the link "Make Payment" link available in advertisement page. Candidate has to provide his registration number, Date of Birth and later click on the "Make Payment" button and follow the payment process.<i>Though last date for payment is 29.08.2017 Candidates are, however, advised to make online payment by 28.08.2017 to avoid any unexpected transaction failures/issues Application fee is non-refundable and shall not be refunded under any circumstances.</i></p> |
| <p>17. I have applied/registered for the LVD-A/HVD-A & SCD-A. But I do not have Online Payment Facility. How do I pay the Application Fee?</p> | <p>Answer : The candidate can choose “Offline” payment option available after clicking on “Make Payment” link. A Challan/remittance form is generated which may be downloaded and printed. The candidate may now make offline payment by cash by visiting any of the nearest SBI Branches using the printed Challan/remittance formwithin 3 days of generation of challan or last day for payment, whichever is earlier.</p> |
| <p>18. I have applied/registered for the LVD-A/HVD-A & SCD-A and selected “Offline Payment” mode. But I could not print the Challan/Remittance Form. How do I get Challan/Remittance Form at later date?</p> | <p>Answer : Link for downloading Challan/Remittance Form is available inthe ONLINESBI Website (http://www.isac.gov.in/CentralOCB-2017/advt.jsp) Please click on the above mentioned link. Select Merchant Name “ISRO” from the drop down menu. Enter the other details required like, Bank Reference Number or Merchant Reference Number, Date of Birth or Mobile Number and Click on “Go” Button. A Challan/remittance form is generated which may be downloaded and printed. The candidate may now make offline payment by cash by visiting any of the nearest SBI Branches using the printed Challan/remittance form.</p> |

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| <p>19.</p> | <p>I have applied/registered for the LVD-A/HVD-A & SCD-A. I have made online payment of application fee. I wish to check the payment status. What is the procedure? / Where can I check the payment status?</p> <p>Answer : Link for applying online is available in the “CAREERS” portal of ISRO Website www.isro.gov.in. Please click on the corresponding advertisement (Heading). Next click on “Visit Page” link. Scroll Down to see a link checking the payment status. The candidate can click on the "Payment Status" link to check the payment status, after 24 hours of having made the online payment.</p> |
| <p>20.</p> | <p>I have applied for LVD-A/HVD-A/SCD-A post and also made payment of application fee online through DEBIT Card/CREDIT Card/Internet Banking/Offline through CHALLAN. But in the “Payment Status” link it is still shown that I have not paid the fees.</p> <p>Answer : The payment details for a particular day is received from Bank on the next day. Accordingly, the Payment status is updated at least 24 hours after the payment has been made through any of the available modes. Hence the candidates are advised to check their payment status only after 24 hours of making online payment.</p> |
| <p>21.</p> | <p>I have applied for LVD-A/HVD-A/SCD-A post and also made payment of application fee online through DEBIT Card/CREDIT Card/Internet Banking/Offline through CHALLAN. But I have got payment failure message. Should I make the payment again?</p> <p>Answer : The payment details for a particular day is received from Bank on the next day. Accordingly, the Payment status is updated at least 24 hours after the payment has been made through any of the available modes. Hence the candidates are advised to wait for 24 hours and check their payment status the next day (working day). The next day if the status remains same, you may please contact your home branch for confirmation/clarification before attempting another payment.</p> |
| <p>22.</p> | <p>I have applied for LVD-A/HVD-A/SCD-A post and also made payment of application fee online through DEBIT Card/CREDIT Card/Internet Banking. But I have got payment failure message. That is why I made another payment. Now it is seen that my amount is deducted twice. Please refund my money.</p> <p>Answer : As already notified, i) Application fee is non-refundable under any circumstances. (ii) ISRO is not responsible for multiple payments for single post. (iii)Also, it is written in the ‘Payment Status’ Link that in case of transaction failures candidate should wait for the next day and check the</p> |

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| | ‘Payment status’ again. |
| 23. I have applied/registered for the LVD-A/HVD-A & SCD-A. Can I change the Examination Centre? | Answer : Yes. There is a provision for changing the Written Test Centre provided in the online application, up to the date of screening of the online applications. <u>However, after the initial screening of the online applications is completed, the requests of the candidates for change in the written test centre will not be entertained.</u> |
| 24. I am an Ex-serviceman. I wish to apply for the post of LVD-A/HVD-A & SCD-A. What is the age relaxation provided to Ex-servicemen? | Answer : Age relaxation is as per the Government of India orders. |
| 25. Please find attached herewith my CV/ Resume. Kindly let me know whether I am eligible for the LVD-A/HVD-A & SCD-A. Please inform as to when can I attend the Interview? | Answer : Only online applications are accepted. You may visit our website at www.isro.gov.in to apply against any suitable jobs. |
| 26. It is mentioned in the advt “Posts are Temporary, likely to continue”. What does this mean? Whether the posts are contractual/permanent? | Answer : The posts are permanent, but will remain Temporary until the incumbent completes prescribed period of probation. |
| 27. I have successfully submitted the application for the post of LVD-A/HVD-A & SCD-A. Can you allot me a different date for ‘written test’ due to personal reasons? | Answer : No. <u>The request for change in the date of written test shall not be considered.</u> The written test shall be conducted on 26.11.2017 (Sunday) only, unless otherwise notified in the website. |
| 28. I am Male (General/OBC) candidate. I applied/registered for the LVD-A/HVD-A & SCD-A. I have submitted two/more than two applications for the same post. Whether my candidature will be rejected? | Answer : In case of submission of duplicate/multiple applications, the application against which the ‘application fee’ has been received within the last date for payment of application fee (29.08.2017) only will be considered. |
| 29. I am SC/ST/Ex-serviceman candidate. I applied/registered for the | |

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| | <p>LVD-A/HVD-A & SCD-A. I have submitted two/more than two applications for the same post. Whether my candidature will be rejected?</p> <p>Answer : In case of submission of duplicate/multiple applications by Scheduled Castes (SC)/ Scheduled Tribes (ST) and Ex-serviceman [EX-SM] candidates, the last application submitted before the last date for submission of application (28.08.2017) shall be considered for further processing.</p> |
| 30. | <p>I wish to apply for the post of LVD-A/HVD-A & SCD-A. Is there any relaxation in Educational Qualification/Experience for SC/ST/OBC Candidates?</p> <p>Answer : No. There are no such relaxations.</p> |
| 31. | <p>I do not have a Public Service Badge. Can I apply now and obtain the badge later?</p> <p>Answer : Public Service Badge should be available as on the date of your application.</p> |
| 32. | <p>I am working as a Light Vehicle Driver/Chauffeur for a Doctor/Lawyer/an individual? Am I eligible to apply based on this experience?</p> <p>Answer : Experience Certificate should only be from Government/Semi-Government agencies/Registered companies/Societies/Trusts etc. Experience Certificate from individuals will not be accepted.</p> |
| 33. | <p>Where will I get the old Question Papers?</p> <p>Answer : Previous years question papers are available in the ISRO Website and published under the advertisement.</p> |
| 34. | <p>I have registered under National Career Services (NCS) Portal. Do I still have to apply online?</p> <p>Answer : Yes. The candidates registered under National Career Services (NCS) portal and fulfilling the eligibility conditions may visit ISRO website @ www.isro.gov.in and follow the application procedure as stated in the advertisement/notification.</p> |
| 35. | <p>Please provide the postal address for sending No Objection Certificate.</p> <p>Answer : The 'No Objection Certificate' may be sent to the following address by ordinary post or speed post: Administrative Officer (Recruitment)</p> |

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| | Antariksh Bhavan ISRO Headquarters New BEL Road, Bangalore-560094 |
| 36. | <p>I wish to apply for all the posts notified. Do I have to submit separate online applications for all the posts?</p> <p>Answer : Yes, as it clearly seen that there are separate links for applying for the said posts, candidates willing to apply for all posts have to submit the online applications for those posts separately.</p> |
| 37. | <p>I have already submitted online applications for all the posts notified. Do I have to remit application fee separately for all the posts?</p> <p>Answer : Yes. Those candidates desirous to apply for Post Code No. 1, 2 and 3, have to separately remit application fee of ₹ 100/-. [All Women candidates/Scheduled Castes (SC)/ Scheduled Tribes (ST); and Ex-serviceman [EX] candidates are exempted from payment of Application Fee.]</p> |
| 38. | <p>I have applied for the two posts Post No. 1 and Post No. 2. Whether there will be two separate exams for these posts?</p> <p>Answer : No. There will be a single/common exam for both the posts.</p> |
| 39. | <p>I have applied for the two posts Post No. 1 and Post No. 3. Whether there will be two separate exams for these posts?</p> <p>Answer : No. There will be a single/common exam for both the posts.</p> |
| 40. | <p>I have applied for the two posts Post No. 2 and Post No. 3. Whether there will be two separate exams for these posts?</p> <p>Answer : No. There will be a single/common exam for both the posts.</p> |
| 41. | <p>I have successfully submitted the application for the post of LVD-A/HVD-A & SCD-A. (I have also sent the challan copy by post to ISRO HQ. How do I check my application status?</p> <p>Answer : You may visit our site www.isro.gov.in to get the status of your application. Separate link is provided in the advt.</p> |
| 42. | <p>I am a woman candidate. Am I eligible to apply for LVD-A/HVD-A/SCD-A?</p> <p>Answer : You are eligible, subject fulfillment of terms and conditions (including experience), prescribed in the advertisement.</p> |
| <p>For any queries not included in the above table, candidates may send email at icrb@isro.gov.in with a subject line “Query-LVD-A/HVD-A/SCD-A” or call at 080-22172465/22172264/22172260 only. For the queries, for which</p> | |

information is already available in the FAQs shall not be replied to over email.

DOS/ISRO Centres/Units

| Zone | Centres/Units |
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| Ahmedabad | Space Applications Centre, Ahmedabad; Physical Research Laboratory, Ahmedabad (Autonomous) |
| Bengaluru | ISRO Satellite Centre, Bengaluru Liquid Propulsion Systems Centre(LPSC), Bengaluru ISRO Telemetry, Tracking and Command Network(ISTRAC),Bengaluru& Port-Blair Department of Space(DOS), Bengaluru ISRO Headquarters, Bengaluru Master Control Facility(MCF), Hassan Antrix Corporation Limited, Bengaluru(Central PSU)) |
| Hyderabad | National, Remote Sensing Centre(NRSC), Hyderabad; National Atmospheric Research Laboratory (NARL), Gadanki(Autonomous) |
| New Delhi | Indian Institute of Remote Sensing(IIRS), Dehradun Semi-Conductor Laboratory(SCL), Chandigarh(Autonomous) |
| Sriharikota | SatishDhawan Space Centre(SDSC, SHAR), Sriharikota |
| Thiruvananthapuram | Vikram Sarabhai Space Centre (VSSC), Thiruvananthapuram Liquid Propulsion Systems Centre(LPSC), Valiamala ISRO Propulsion Complex (IPRC), Mahendragiri, Tamilnadu Indian Institute of Space Science & Technology, Thiruvananthapuram(Autonomous) |

ZONE-WISE VACANCIES OF LVDs/HVDs & SCDs

| Centre/Unit | LVD 'A' | | | | | HVD 'A' | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----|-----------|
| | UR | OBC | SC | ST | Total | UR | OBC | SC | ST | Total |
| <u>AHMEDABAD ZONE</u> | | | | | | | | | | |
| SAC | -- | -- | -- | -- | -- | 02 | 01 | -- | -- | 03 |
| ILC, MUMBAI | -- | 01 | -- | -- | 01 | -- | -- | -- | -- | -- |
| TOTAL | -- | 01 | -- | -- | 01 | 02 | 01 | -- | -- | 03 |
| <u>SAC</u> HVD – 1 post are identified for the post of Ex-Servicemen | | | | | | | | | | |
| <u>BENGALURU ZONE</u> | | | | | | | | | | |
| LPSC, B'Luru | 01 | 01 | -- | -- | 02 | -- | -- | -- | -- | -- |
| ISAC | 06 | -- | -- | -- | 06 | 01 | 01 | 01 | -- | 03 |
| ISTRAC | -- | 01 | -- | -- | 01 | 02 | -- | -- | -- | 02 |
| ISRO HQ | 04 | 01 | 01 | -- | 06 | -- | -- | -- | -- | -- |
| TOTAL | 11 | 03 | 01 | -- | 15 | 03 | 01 | 01 | -- | 05 |
| <u>ISTRAC</u> LVD – 1 post is identified for the post of Ex-Servicemen HVD – 2 posts are identified for the post of Ex-Servicemen | | | | | | | | | | |
| <u>LPSC, B</u> LVD – 1 post is identified for the post of Ex-Servicemen | | | | | | | | | | |
| <u>HYDERABAD ZONE</u> | | | | | | | | | | |
| RRSC, E | 01 | -- | -- | -- | 01 | -- | -- | -- | -- | -- |
| NRSC, H'bad | -- | 01 | 01 | 01 | 04 | -- | -- | -- | -- | -- |
| TOTAL | 01 | 01 | 01 | 01 | 04 | -- | -- | -- | -- | -- |
| <u>NRSC</u> LVD 'A' - 1 post is identified for Ex-Servicemen. LVD 'A' - 1 UR post identified for RRSC(E), Kolkata | | | | | | | | | | |

| <u>NEW DELHI ZONE</u> | | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| IIRS, Dehradun | 01 | -- | -- | -- | 01 | -- | -- | -- | -- | -- |
| TOTAL | 01 | -- | -- | -- | 01 | -- | -- | -- | -- | -- |
| <u>SRIHARIKOTA ZONE</u> | | | | | | | | | | |
| SDSC SHAR | 05 | 03 | 02 | -- | 10 | 04 | 03 | 01 | -- | 08 |
| TOTAL | 05 | 03 | 02 | -- | 10 | 04 | 03 | 01 | -- | 08 |
| LVD 'A' – 05 posts are reserved for Ex-Servicemen HVD 'A' – 04 posts are reserved for Ex-Servicemen | | | | | | | | | | |
| <u>THIRUVANANTHAPURAM ZONE</u> | | | | | | | | | | |
| LPSC, V'mala | 03 | 01 | -- | -- | 04 | 02 | -- | -- | -- | 02 |
| IPRC, M'giri | -- | 02 | 01 | -- | 03 | 01 | 01 | -- | -- | 02 |
| VSSC | 06 | 04 | 02 | -- | 12 | 35 | 15 | 05 | 01 | 56 |
| TOTAL | 09 | 07 | 03 | -- | 19 | 38 | 16 | 05 | 01 | 60 |
| <u>LPSC, V</u> LVD - 2 posts are identified for the post of Ex-Servicemen | | | | | | | | | | |
| <u>VSSC</u> LVD - 06 posts are identified for the post of Ex-Servicemen HVD - 28 posts are identified for the post of Ex-Servicemen | | | | | | | | | | |
| <u>IPRC</u> LVD – 01 post is identified for the post of Ex-Servicemen HVD - 01 post is identified for the post of Ex-Servicemen | | | | | | | | | | |
| <u>SCD</u> | | | | | | | | | | |
| DOS | 02 | -- | -- | -- | 02 | -- | -- | -- | -- | -- |
| TOTAL | 02 | -- | -- | -- | 02 | -- | -- | -- | -- | -- |