

**GOVERNMENT OF INDIA**  
**DEPARTMENT OF SPACE**

Ref: SCNP/F. ICRF

Release 2

**Sub.: Guidelines for Registration of INSAT/GSAT Capacity Requirement**

The following guidelines shall be followed by the existing / prospective users of space segment (Users) seeking allotment of space segment capacity:

- 1) The Users, seeking allotment of fresh capacity or additional capacity, shall submit their applications only in the prescribed "INSAT/GSAT Capacity Requirement Format (ICRF)" as given in Appendix-1. Ink-signed application with complete details shall be submitted to Director, Satellite Communication and Navigation Program Office, ISRO Headquarters, New BEL Road, Bengaluru -560231.
- 2) An interest-free, refundable deposit, hereinafter referred to as "INSAT/GSAT Capacity Requirement Deposit" (ICRD), is to be paid along with the ICRF for registration. The ICRD shall be proportionate to the capacity applied to be reserved and is fixed at Rs 50,000/- per MHz of transponder capacity.
- 3) Government of India departments are exempted from paying ICRD while registering their satellite capacity requirements. However, they need to submit the ICRF.
- 4) The ICRD shall be transferred to "Antrix Corporation Ltd.", current A/C No. 10502677013 in State Bank of India, Dollar Colony branch, No. 61, AG's Office Layout, New BEL Road, RMV 2nd Stage, Bengaluru - 560054 (RTGS code SBIN0009042, MICR code 560002063) through online/NEFT/RTGS/direct bank account credit, under intimation to Accounts Officer, Antrix Corporation Ltd. (e-mail: [antrixaccounts@antrix.gov.in](mailto:antrixaccounts@antrix.gov.in)). Payment by cheque, draft or cash will not be accepted.

- 5) The User shall submit separate applications for reservation of space segment capacity for each type of service (DSNG, VSAT, TV, DTH or other service) and for each type of frequency band (S, C, Extended-C, Ku or Ka etc.) and for each orbital slot.
- 6) Each application shall be given a unique “INSAT/GSAT Capacity Requirement Wait-List” (ICRWL) number. Date of realization of prescribed ICRD or date of receipt of ICRF, whichever is later, shall be considered as date of submission of application.
- 7) Subsequent to allotment of capacity to a User, the User’s requirement shall be removed from the ICRWL. The ICRD will be adjusted against “Caution Deposit”, which is required to be deposited with Antrix Corporation Ltd. (Antrix) or first invoice for space segment charges.
- 8) In case of a partial allotment, the User’s registered requirement of capacity shall be reduced by the allotted capacity and the proportionate ICRD will be adjusted against Caution Deposit required to be deposited with Antrix.
- 9) If the capacity is offered to the User as per the requirement in the ICRF and the User rejects such technically suitable offer, the ICRD shall stand forfeited and the User’s ICRF registration shall stand cancelled.
- 10) The decision of Department of Space (DOS) on matters regarding the technical suitability of the space segment capacity shall be final and binding on the User.
- 11) Users can request for amendments to ICRF already submitted by them, anytime, but before an offer letter is issued. The requests for amendments will be treated as under:
  - a) Change of frequency band, orbital location etc. – The User shall submit a new application and withdraw the old application. The ICRD will be retained and new ICRWL number at the end of queue will be issued.

- b) Decrease in registered capacity - Priority of the User shall not change in the ICRWL and the proportionate ICRD shall be refunded.
- c) Increase in registered capacity – The User shall submit a fresh application for the additional capacity. The existing registration for the original space segment capacity shall remain valid.
- d) Cancellation of requirement - Users may withdraw their registration any time, but before an offer letter is issued. The ICRD shall be refunded.

12) Users shall submit Caution Deposit and Bank Guarantee at the time of signing of contractual documents as per the details below.

| Capacity Allocated | Application | Caution Deposit                   | Bank Guarantee                    | Periodicity of payment of space segment charges    |
|--------------------|-------------|-----------------------------------|-----------------------------------|--|
| < 36 MHz           | Any         | 3 months of space segment charges | 3 months of space segment charges | Annual in advance (first payment before allotment) |
| ≥ 36 MHz           | TV, DSNG    | 3 months of space segment charges | 3 months of space segment charges | In advance, as per agreement                       |
| ≥ 36 MHz           | DTH, VSAT   | Nil                               | 3 months of space segment charges | In advance, as per agreement                       |

For the purpose of determining the requirement of Caution Deposit, Bank Guarantee and periodicity of payment, the total capacity allotted to the User in a particular frequency band and for a particular application shall be considered.

Government of India departments are exempted from providing Caution Deposit and Bank Guarantee. Also, Government of India departments may not be insisted upon to make first payment before allotment in case of capacity allotment of less than 36 MHz.

- 13) Refund of ICRD (partial or full) for any reason shall be transferred by Antrix only through online/NEFT/RTGS/direct bank credit, based on the bank details provided by the applicant. No cheque or draft shall be issued.
- 14) The requirement of space segment capacity from registered Users shall be considered subject to the process of due diligence / scrutiny.
- 15) DOS reserves its right to reject any fresh or existing ICRF and not allot the capacity to the Users in the ICRWL, if such Users have a track record of defaulting on payments for space segment capacity; are black listed; or are served with any notice of penal action by Antrix/DOS.
- 16) In case of C-band demand for less than 36 MHz capacity, preference will be given for TV application over DSNG application.
- 17) These guidelines are applicable with immediate effect.
- 18) DOS reserves rights to change these guidelines.
- 19) In case of any dispute, the matter shall be referred to Secretary, DOS, whose decision shall be final and binding.

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