OFFICE MEMORANDUM

Subject: Filling up the post of Controller in Semi Conductor Laboratory (SCL), Chandigarh, an Autonomous Body under the Department of Space (DOS) in the Level 14 of Pay Matrix (7th CPC) and in the Pay Band of Rs. 37,400-67,000/- plus Grade Pay Rs. 10,000/- (6th CPC) on deputation basis - regarding.

It is proposed to fill up one post of Controller in Semi Conductor Laboratory (SCL), Chandigarh, an Autonomous Body under the Department of Space in the Level 14 of Pay Matrix (7th CPC) and Pay Band of Rs.37,400-67,000/- plus Grade Pay Rs.10,000/- (6th CPC) (Joint Secretary level) on deputation basis. The eligibility criteria as per Recruitment Rules is given in Annexure-I. The pay and other conditions of service of the selected Officer will be regulated in accordance with DoPT OM No.6/8/2009-Estt.(Pay II) dated June 17, 2010, as amended from time to time.

2. 

2.1. The Administrative Head of Semi Conductor Laboratory (SCL), Chandigarh which is an autonomous body under Department of Space, having a manpower strength of about 585 employees.

3. 

3.1. The conditions of service of the selected Officer will be regulated in accordance with DoPT OM No.6/8/2009-Estt.(Pay II) dated June 17, 2010, as amended from time to time.
Applications of only such Officers will be considered as are routed through proper channel and are accompanied with (i) bio-data in the proforma at Annexure-II; (ii) ACR/ APAR dossier of the Officer containing upto date APARs or clear photocopies of ACR/APAR for at least last five years duly attested by a Group-A Gazetted Officer; (iii) cadre clearance; (iv) clearance from vigilance and disciplinary angle; (v) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years; (vi) a certificate that in the event of selection, the Officer would be relieved to join the duties of the post; and (vii) certificate of Head of Office/Forwarding Authority as in Annexure-III.

4. All Ministries / Departments / Cadre Authorities and the State Governments/UTs are requested to forward the applications of willing and eligible Officers in the prescribed proforma to Shri K V Lakshmana Kumar, Officer on Special Duty (Pers.) Government of India, Department of Space, Antariksh Bhavan, New BEL Road, Bangalore- 560 094 so as to reach latest by 30/04/2018. Applications not accompanied with the required certificates / documents stated in para 3 above will not be entertained.

(के.वि. लक्ष्मण कुमार/ K V Lakshmana Kumar)
विशेषकार्यभाषिकरी (कार्यक्रम)/Officer on Special Duty (Pers.)

वेबसाइट में /To:

1. भारत सरकार के सभी मंत्रालयों/विभागों के सचिव/Secretaries of all the Ministries/Departments of Government of India
2. सभी राज्य सरकारें/केंद्र शासित प्रदेशों के मुख्य सचिव/Chief Secretaries of all State Governments/UTs.
3. सभी संबंध घटिकाएं/All Cadre Authorities
4. अद्वितीय निर्देशक, एन. आई. टी. / Technical Director, NIC, अन्तरिक्ष भवन, नई दिल्ली, के वेबसाइट के शीर्षक ‘क्या तय नहीं’ के अंतर्गत परिपथ को शीघ्र अपलोड कर्तने हेतु/Technical Director, NIC, Department of Personnel & Training for up-loading the circular under the heading 'what is new' in DoP I’s web-site immediately.
5. निर्देशक, आई.एस.पी.ओ.: इसरो वेबसाइट (इंटरनेट) पर विज्ञापन को डालने हेतु अनुरोध के राधाकृष्ण/Director, ISPO: With a request to post the advertisement in ISRO website (internet).
## Eligibility criteria for the post of Controller in Semi Conductor Laboratory (SCL), an Autonomous Body under the Department of Space (DOS)

**Bangalore**

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Details</th>
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<tbody>
<tr>
<td>01</td>
<td>Padkānāma/Name of the post</td>
<td>Controller, Semi Conductor Laboratory (SCL), Chandigarh</td>
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<tr>
<td>02</td>
<td>बैठन तथा श्रेणी बैठन (छटके, व.आ.) बैठन मैट्रिक्स में स्तर (7वां के. व. आ.)/ Pay Band and Grade Pay (7th CPC) Level in the Pay Matrix (7th CPC)</td>
<td>र. 10,000/- (के श्रेणी बैठन सहित) र. 37,400-67,000 (व.बी. 4), में बैठन मैट्रिक्स (7 वां के. व. आ.) के स्तर 14/ Rs.37400-67000/- (PB-4) plus GP Rs.10,000 Level 14 in the Pay Matrix (7th CPC)</td>
</tr>
<tr>
<td>03</td>
<td>पात्रता/Eligibility</td>
<td>केंद्र सरकार (अधिकार भारतीय सेवा सहित) के अधिकारी, जिन्होंने अपने मूल संबंध या विभाग में नियुक्ति आदाय पर सदृश पद धारण किया हो या/ रज. 8700 के श्रेणी बैठन के साथ 14300-18300 के बैठन मैट्रिक्स में (छटके, व.आ.) (सातवें के.व.आ. के बैठन मैट्रिक्स में स्तर 13) में वा अपने मूल संबंध या विभाग में 3वर्ष की नियुक्ति सेवा की हो/ Officers of the Central Government (including All India Services) holding analogous posts on regular basis in their parent cadre or Department or with 3 years regular service in the scale of Rs.14300-18300(Rs.37400-67000, GP Rs.8700) (6th CPC, Level 13 in the Pay Matrix (7th CPC) or equivalent in their parent cadre or Department.</td>
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<td>04</td>
<td>शैक्षिक योग्यता/Educational Qualification</td>
<td>संबंधित क्षेत्र में कम-से-कम 10 वर्षों के अनुभव के साथ किसी मान्यता प्राप्त विद्यालय से खातक की स्नातक श्रेणी अपेक्षित है/ Possessing a minimum qualification of Graduation from any recognized university with a minimum experience of 10 years in the relevant field.</td>
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<tr>
<td>05</td>
<td>अनुभव/Experience</td>
<td>सरकारी/ स्वायत्त निकायों/सरकारी में कार्यक्रम, सामाजिक प्रशासन, वित्त, प्राप्ति एवं माल-संबंधी प्रबंधन के क्षेत्र में कम-से-कम 10 वर्षों का अनुभव अपेक्षित है/ Minimum experience of 10 years is required in the areas of Personnel Management, General Administration, Finance, Procurement &amp; Inventory Management in a Government / Autonomous Bodies / Public Sector Undertakings.</td>
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<td>06</td>
<td>प्रतिनियुक्ति की अवधि/Period of deputation</td>
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<td>केंद्र सरकार के उसी या किसी अन्य संगठन/ विभाग में इस नियुक्ति से तकाल पूर्व धारित अन्य संबंध-वाला पद पर प्रतिनियुक्ति सहित कुल प्रतिनियुक्ति की अवधि 5 वर्षों से अधिक की न हो/The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation / Department of the Central Government shall not exceed 5 years.</td>
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<tr>
<th>07</th>
<th>आयु-सीमा/Age limit</th>
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<td>प्रतिनियुक्ति के आधार पर नियुक्ति हेतु अधिकतम आयु सीमा आवेदन प्राप्त करने के अंतिम दिनांक को 58 वर्ष से अधिक न हो/The maximum age limit for appointment by deputation shall not exceed 58 years as on the closing date of receipt of applications.</td>
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<td>Name / Name</td>
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If the position held is on deputation, the regular post held in the Cadre with pay band and grade pay and level in the Pay Matrix from which date.

<table>
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<tr>
<th>क्र.सं./SI.No</th>
<th>नियुक्ति कार्यवाहक संगठन का नाम एवं पता/Name of Office /Organisation where employed with address</th>
<th>धारित पद तथा वह किस सेवा/संवर्ग का है/ Post held and service / cadre to which it belongs</th>
<th>से/From</th>
<th>तक/To</th>
<th>श्रेणी वेतन सहित वेतनमान/ veytan Band (वेतन मैट्रिक्स में स्तर)</th>
<th>स्केल of pay / Pay Band with Grade</th>
<th>पाय (Level in the Pay Matrix)</th>
<th>निर्दिष्टिकृत क्षेत्रों में किए गए कार्य का संक्षिप्त व्याख्यान:-</th>
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<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
<td>(4)</td>
<td>(5)</td>
<td>(6)</td>
<td>(7)</td>
<td>(8)</td>
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12. पद के आवेदन के समर्थन में अतिरिक्त जानकारी, मद्दत की जियो/Additional information, if any, in support of the application for the post.

अभ्यर्थी के हस्ताक्षर/Signature of the Candidate:

नाम/Name:

उपभोगसं/Tel No.:

मोबाइलसं/Mob. No.:

ई-मेलआईडी/ Email ID:

क) कार्यवाहक कार्यालय/Office Address:

ख) आवासीय पता/Residential Address:

नाम/Name:

उपभोगसं/Tel. No.:

मोबाइलसं/Mobile No.:

ई-मेलआईडी/ Email ID:
CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE/FORWARDING AUTHORITY

***

1. Certified that the particulars furnished by Shri/Smt./Kum.......................................................... are correct and he/she possesses educational qualifications and experience mentioned in Annexure-II.

2. It is also certified that there is no Vigilance/Disciplinary case either pending or being contemplated against him/her.

3. His/her Integrity is certified.

4. No major or minor penalty has been imposed on Shri/Smt./Kum ......................... during the last 10 years period.

5. The up-to-date attested Photostat copies of ACR/APARs for the last five years (Each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt./Kum is enclosed herewith.

Hस्ताक्षर /Signature:

कार्यालय मोहर एवं दूरभाष सार्थक अधिकारी का नाम, पदनाम / Name, designation of the forwarding Officer with seal & Telephone No.

मोबाइल नं./Mobile Ne.

ई-मेलआई.डी./Email ID:

स्थान/Place:

दिनांक/Date: