

भारत सरकार/**GOVERNMENT OF INDIA**
अंतरिक्ष विभाग/**DEPARTMENT OF SPACE**
विक्रम साराभाई अंतरिक्ष केंद्र/**VIKRAM SARABHAI SPACE CENTRE**
तिरुवनंतपुरम/**THIRUVANANTHAPURAM – 695 022**

विज्ञा. सं. वीएसएससी/पी/विज्ञा./409/2025 दि. 04.12.2025
ADVT. NO. VSSC/P/ADVT/409/2025 DT. 04.12.2025

भारत के राष्ट्रपति के लिए तथा उनकी ओर से वरिष्ठ प्रधान, क्रय एवं भंडार, विक्रम साराभाई अंतरिक्ष केंद्र (वीएसएससी), तिरुवनंतपुरम, निम्नलिखित के लिए मोहरबंद निविदाएं आमंत्रित करता है।

For & on behalf of the President of India, the Sr. Head Purchase & Stores, Vikram Sarabhai Space Centre (VSSC), Thiruvananthapuram invites Sealed Tender for the following:-

क्रम सं. Sl.No.	निविदा सं. Tender No.	वर्णन / Description	मात्रा Qty.	निविदा शुल्क Tender Fee
01.	8053 2025 2829-01 [[पीटी - एकल भाग/ PT - SINGLE PART]	2 वर्ष की अवधि के लिए वार्षिक परिवहन संविदा Annual Transportation Contract for a period of 2 years	2 years	रु. 560/-
नोट:- विनिर्देशन तथा विस्तृत निबंधन एवं शर्तें निविदा दस्तावेज़ के अनुसार Note :- Specification and detailed terms & conditions as per Tender document				

निविदा प्राप्त करने की अंतिम तिथि / Due Date for Receipt of Tender	22.12.2025 up to 14:00 Hrs.
निविदा खोलने की तिथि / Tender Opening Date	23.12.2025 up to 11.00 Hrs.

विशेष टिप्पणी/Special Note:-

विदेशी विक्रेताओं को निविदा प्रस्तुत करने की अनुमति नहीं है। मेक इन इंडिया नीति के अनुसार केवल श्रेणी-I और श्रेणी-II के स्थानीय आपूर्तिकार इस बोली में भाग लेने हेतु पात्र हैं। विदेशी ओईएम से सीधे प्राप्त उद्धरणों/या विदेशी ओईएमओं की ओर से उद्धरण प्रस्तुत कर रहे एजेंटों को इस निविदा में भाग लेने की अनुमति नहीं है।

Foreign vendors are not permitted to quote. Only Class-I and Class-II Local suppliers as per Make in India Policy are eligible to participate in the bid. Quotations directly from foreign OEM/ or from agents quoting on behalf of foreign OEMs are not allowed to participate in this tender.

शुद्धिपत्र, यदि कोई हो तो, हमारे वेबसाइट www.vssc.gov.in / www.isro.gov.in में मात्र प्रकाशित किया जाएगा।

Corrigendum, if any will be published in our websites : www.vssc.gov.in / www.isro.gov.in only.

हस्ताक्षरित/Sd/-
वरि. प्रधान, क्रय एवं भंडार / Sr. Head, Purchase & Stores

भारत सरकार
अंतरिक्ष विभाग (अं.वि.)
विक्रम साराभाई अंतरिक्ष केंद्र
तिरुवनंतपुरम 695022
क्रय यूनिट-I, आरएफएफ क्षेत्र
फोन नं Ph No. 0471-2563139,3676,3522,3523 / Fax. 0471-2705092 / 2562065 / ईमेल e-mail: spso_psd@vssc.gov.in

GOVERNMENT OF INDIA
DEPARTMENT OF SPACE (DOS)
VIKRAM SARABHAI SPACE CENTRE
THIRUVANANTHAPURAM 695022
PURCHASE UNIT-I, MAIN PURCHASE, RFF AREA

निविदा आमंत्रण
INVITATION TO TENDER

e-mail: ps01_main_pur@vssc.gov.in

मैसर्स
M/s

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हमारी संदर्भ सं
Our Ref. No.

8053 2025-002829-01

निविदा अंतिम तिथि
Tender Due at

Tender Opening On :

महोदय

Dear Sirs,

कृपया निम्नलिखित मदों की आपूर्ति के लिए अनुलग्नक (फार्म सं. संलग्न) में उल्लिखित निबंधन एवं शर्तों के अनुसार संलग्न निविदा प्रपत्र में वर्णनात्मक सूचीपत्र/पैम्फलेट/साहित्य सहित हमारी संदर्भ सं. एवं अंतिम तिथि (मोटे अक्षरों में) ऊपर लिखते हुए अपनी मुहरबंद निविदा प्रस्तुत करें।

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues /pamphlets /literature ,superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure(Form No. null)

क्र.सं. Sl. No.	विनिर्देशों सहित मद का विवरण Description of items with Specifications	इकाई Unit	मात्रा Quantity
1	Annual Transportation Contract for collection, Transportation & Delivery of Government Goods. (Flight hardware, Equipment and Raw materials) from various destinations. (T&C as per Annexure - I & Sectors, type of vehicles as per Annexure - II).	Year	2

सुपुर्दगी स्थल

Delivery At AS PER ANNEXURE III.

प्रेषण की विधि

Mode of Despatch BY ROAD

शुल्क छूट

Duty Exemptions NIL

विशेष अनुदेश

Special Instructions AS PER ATTACHED DOCUMENTS

विशेष निबंधन

Specific Terms As per Attached document

निविदाकारों को अनुदेश

Instructions to Tenderers

(1) This is a Single Part(packet) Tender. Details as per Annexure-A attached herewith.

भारत के राष्ट्रपति के लिए एवं ओर से
For and on behalf of the President of India
क्रेता / The Purchaser

Annexure-A

Instructions to bidders

1. Tender Documents can be downloaded from our websites: **www.vssc.gov.in / www.isro.gov.in**. **Tender Fee (Rs. 560/-) shall be paid through Non-tax & Revenue Receipts Portal (NTRP)(URL: <https://bharatkosh.gov.in>)**. Payment receipt shall be submitted along with the quotation. Other mode of payment is not acceptable. [The tender fee is NON-REFUNDABLE].

Government Departments, PSUs (both Central and State), Small Scale Industries units borne in the list of NSIC, MSME and foreign sources are exempted from submission of tender fee. Those who are coming under the above category should submit documentary evidence for the same.

2. Please keep and confirm the offer validity minimum 180 days from the date of opening of tender
3. **This is a Single Part tender ie., eligibility, technical/commercial details, and financial details can be submitted together in the same envelope.**
4. **Please send the quotations ONLY in 'SEALED COVER' super scribing our Tender Enquiry No. and Due Date by speed post so as to reach us on or before the due date and time. The cover thus prepared should be sent to the following address so as to reach us on or before the due date and time specified in the tender form:**

Sr. Purchase & Stores Officer,
Purchase Unit-I, Central Purchase,
RFF Area, Vikram Sarabhai Space Centre,
ISRO-PO,Trivandrum-695 022

VSSC will not be responsible for any postal delays. Email/fax quotations 'WILL NOT BE ACCEPTED'.

5. Basic rate and GST rate with applicable HSN Code shall be shown separately.
6. In order to avail of the benefits extended by Government of India to the Micro and Small sectors, please submit attested copy of the valid Entrepreneur Memorandum Part-II signed by the General Manager, District Industries Centre or NSIC or MSME Registration Certificate along with your offer. **[Note: MSME/NSIC vendors are not exempted from submission of SD]**.
7. VSSC has a right to cancel the tender without assigning any reason etc.
8. **EMD:** The vendors who are not registered with VSSC, shall submit an EMD(Earnest Money Deposit) or Bid Security through **NTRP for Rs.5,00,000/- (Rupees Five Lakhs only)**. The EMD of the unsuccessful vendor will be returned without any interest within 30 days from the date of finalization. Foreign vendors, registered vendors or vendors who have already applied for renewal of registration, Central PSUs/PSEs/Autonomous Bodies/MSMEs etc., shall be exempted from payment of EMD. Vendors seeking exemption from payment of EMD shall submit necessary proof like registration number(vendor code), etc. The quotation submitted by unregistered vendor without EMD will not be considered. The EMD submitted by unregistered vendors will be forfeited in the case of withdrawal of quotation or amendments in quotation or any such deviation in a later period.
9. **SECURITY DEPOSIT (mandatory compliance required):** In the event of placement of order, you should submit Security Deposit as per Clause 13 of Annexure – I.
10. For any clarifications regarding this tender, your query should be sent to pso1_main_pur@vssc.gov.in, spso_psd@vssc.gov.in Ph:0471-2563522,3139,2065 clearly mentioning the tender number, within the time period specified in the tender.
11. VSSC reserves the right of acceptance of the whole or any part of the tender or portions of the quantity offered and the tenderers shall supply the same at the rates quoted.

**Request for Proposal (RFP) for Rate Contract for
Hiring of Vehicles for Transportation of Consignments**

(1) SCOPE OF THE CONTRACT:

The items to be transported may be heavy, fragile & sensitive scientific and technical equipment, Electronic & Mechanical items and fixtures etc. of **national importance**.

The Contractor shall be responsible for transporting consignments from ISRO Centres, workcentres, etc to various destinations in India and vice-versa, in various types of vehicles as per terms and conditions of the contract.

(2) Validity of the Contract: The Contract shall be valid for a period of Two years from the date of issue of the Contract and extendable by one more year on mutual consent with same Rates, Terms and Conditions of the contract. However, the same shall be terminated at any time if the services rendered by the carrier are not found satisfactory, by giving one-month notice.

(3) Charges: The rates shall be quoted on per Truck Load basis as shown in the Schedule enclosed. Applicable GST shall be mentioned separately.

(4) OPERATION OF THE CONTRACT

a. The services under this contract shall be at the Contractor's risk only. The tenderer shall arrange transportation of consignments on **door collection and door delivery basis**. Loading and unloading will be done by the consignor/consignee. During the entire currency of the Contract, the rates shall be firm and fixed. Dead mileage will not be considered.

b. The Contractor should be able to place the required number of vehicles as per our requirement at designated place on receiving the intimation at the earliest but not later than 48 hours.

c. The consignments to be transported under the contract will be of National importance and hence good quality vehicle/s will have to be provided under this contract. Based on intimation in writing from Head Purchase & Stores/Sr. Purchase & Stores Officer, VSSC/ISRO CENTRES (Central Stores) or his/her authorized representative in writing or through e-mail/fax/phone. The vehicle has to be positioned at designated place and time for inspection by our Engineers/Officers. If the vehicle is not approved by us, the same shall be replaced as per our requirement, immediately, without any charge toward replacement.

d. The vehicles provided for transportation shall be roadworthy and in good running condition having National Permit. The vehicles/provided shall be have required documents such as valid RC Book, Fitness Certificate, Insurance Policy, up-to-date tax paid receipt and valid and appropriate driving license to the driver. The Contractor is also responsible for obtaining clearance for over dimensional consignments from the Road Transport authorities of the concerned States, wherever necessary.

e. **Subletting of Contract:** The Contractor/Vendor shall not sublet, transfer or assign the contract or any part thereof to any other firm without the prior written approval of the VSSC.

f. **Safety:** The material/equipment entrusted for transportation to the contractor are normally high value, sophisticated and intended for time bound projects of National importance. The Contractor should ensure safe transportation of the consignment with utmost care. Trans-shipment of the consignment en-route is not permitted.

g. Buyer will not be responsible for any contingency arising out, while executing the contract, inside or outside buyer's premises. The contractor will be responsible for the safety of his work force. Buyer shall not be responsible for any accident/injury/loss of

life of contractor's workforce due to natural calamities, accidents etc. The contractor shall abide to indemnify buyer from any claims that may be filed by his work force. The contractor shall train their workers on safety related aspects. The contractor and his workers shall abide all the safety regulations during the work.

- h. VSSC/ISRO Centres, shall not be responsible for payment of compensation to any persons for injuries / death or for damages to the vehicles involved in accidents while carrying out the works as per the terms of the contract under any circumstances.
- i. **Insurance:** The consignments handed over to the Contractor need not be insured at our cost unless otherwise specifically asked for.
- j. **Risk clause:** *The goods shall be transported under Carrier's risk only.* Any loss or damage caused to the Government during transportation and handling shall be compensated by the carriers to VSSC/ISRO Centres. Contractor will also be liable for losses to VSSC/ISRO Centres towards pilferage, theft, damage and non-delivery of consignments. The assessment of losses, if any, shall be determined by Sr.Head, Purchase & Stores, VSSC whose decision shall be final and binding on the Contractor.
- k. **Liquidated damages:** The Contractor shall deliver all consignments to the designated place immediately on reaching the destination. The intimation shall contain weight and volume of consignment. The specified time/duration for handing over the consignments shall be intimated separately in each Work Order. If the Contractor fails to deliver the consignments within the stipulated time, the VSSC/ISRO Centres reserves the right to recover from the Contractor, as penalty, a sum equivalent to HALF PERCENT (0.5%) of the value of work order for **every twenty-four hours of delay**, subject to a maximum of 10% of the value of the Work Order. **The delivery/ Execution time mentioned in the intimation/work order will be essence of the work order.**
- l. The Vehicle engaged on full load basis shall be exclusively used for VSSC/ISRO Centres purpose only and no other materials shall be loaded / clubbed in the Vehicle.
- m. Goods entrusted for transportation shall be transported properly covered with tarpaulin, with proper lashing, wedging, D-Shackles, shock absorbers etc., before leaving the loading point and all precautions to protect the consignment en-route shall be taken by the Carrier. All the necessary tools and accessories, tarpaulin, ropes, lashing belts, wedges, shackles, shock absorbers etc. should be brought along with the vehicles at the point of loading. The material should not be subjected to any strain during transportation and the materials should be properly arrested to prevent movement while in transportation.
- n. Wherever Consignee/Consignor intends to depute escort for important consignments, the truck will be accompanied by VSSC/ISRO Centres Security personnel on most of the occasions as part of convoy and the truck should invariably follow the pilot vehicle during transportation of the consignment. Wherever speed limit is imposed, no extra charges are payable.
- o. The Rates stipulated in the quotation shall be inclusive of all operational charges such as Collection/ Delivery of the consignments from VSSC/ISRO CENTRES premises to the destinations covered under work Contract and vice-versa. Loading/ Unloading activities will be carried out by the respective Consignor/Consignee.
- p. The Contractor or its authorized representative shall invariably be present during the process of loading the consignments. They shall clearly indicate appropriate details in the Goods Consignment Note (L/R) Viz. the Vehicle Registration number, date, Goods description, weight volume and number of packages.
- q. The service provider must abide by all the specific requirements within the scope of the contract as mentioned in the Work Order by the Service Receiver.

- r. The rate contract does not entitle the service provider to demand the complete scope of work from the Service receiver. It also does not entitle the Contractor to demand the full scope of work from the VSSC/ISRO Centres.
- s. **Termination or short closing of Contract:** The VSSC/ISRO Centres reserves the right to terminate or short close the Contract at any time during the period of the contract without assigning any reason whatsoever by giving One Month's notice to the contractor.
- t. **Risk Purchase:** If the Contractor fails to carry out the job as mentioned above, VSSC/ISRO CENTRES reserves the right to get transportation work carried out through any other transporter at the risk and cost of the contractor and any other expenditure that may be incurred in this Connection over and above what would have been payable to the contractor, had the Contractor been engaged under the terms of this contract, shall be recovered from the Contractor without prejudice to other entitlement of the VSSC/ISRO Centres under this contract for such non-execution, in addition to the freight.
- u. The materials transported should be delivered to the destinations within a reasonable period and the transit period should be restricted to the minimum. Under normal circumstances the Consignments will be received at destinations only during the Week Days from Monday through Friday between 0900 hrs to 1600 hrs. The Contractor shall make arrangements to intimate the consignee/consignor well in advance of arrival of the Consignment/collection of the consignment.
- v. Contact Office/Contact person/Phone No. / email ID of the contractor should be available with VSSC for communication at all times.
- w. Contractor shall give the details of drivers of the deployed Vehicle(s) such as name, address, copy of driving license, contact phone numbers, etc. to the consignor at the time of reporting the vehicle for loading consignments.
- x. The Contractor should be able to place the required number of vehicles at the designated place on receiving the intimation immediately but not later than 48 hours for loading and pre-transportation preparation works, etc.
- y. All the Vehicles should report to the point of loading with full tank fuel and no undue or unplanned deviations shall be allowed for refuelling enroute during transportation.
- z. In case, there is any requirement to load/ unload the consignments at different locations within the origin/ final destination city, the service provider should bear such intra city transportation charges and no extra amount would be paid for such within the same city trips.

(4) Tender Evaluation & Award Criteria (Transportation Contract)

a) Sector-wise Evaluation

- Evaluation will be carried out **sector by sector for each type of vehicles.**
- For each sector-vehicle combination, the **lowest quoted vendor (L1)** will be considered for placement of Contract.

A sample table for sector wise quotation is shown below:

Sr. No	Vehicle type & Specification	Required Sectors		One Side with Load (Rs.)	Both Side combined (Rs.)
1	3-4 MT three side openable body (At Normal Speed) • Minimum 14 ft long x 6-7 ft wide. • Open platform truck with detachable sides. • It may be utilized for transporting ODC cargo.	a	Trivandrum to Gandhinagar & Vice-Versa	A1	A2
		b	Trivandrum to Chennai & Vice-versa		
		c	Trivandrum to Hyderabad & Vice-versa		
		d	Trivandrum to Bengaluru & Vice-versa		
		e	Trivandrum to Ahmedabad & Vice-versa		
		f	Trivandrum to Mahendragiri& Vice-versa		
		g	Trivandrum to Hassan & Vice-versa		
		Detentions Charges per day		Rs: _____ / Day	
•					

Note:

- In a particular category of vehicle, if you are quoting for a sector “one way”, you shall mandatorily quote for “two-way” Rates for the same sector.**
- Where ever transport sector / vehicle are not available, mention the same clearly in your quotation.**
- Split order will be placed itemise L1 if required.**
- Applicable GST Extra**
- Detention charges will be applicable only after first 24 hours of reporting for loading/unloading.**

Clarification: See the above table quotes from vendor “V”: A1(one sided) & A2 (both side combined). If A1 & A2 are L1 values, the order will be placed on “V”. If A1 is L1 and A2 is L2 value, Order will be placed on “V” for one sided journey (A1) and for “both side combined” (A2) journey, the order will be placed on respective L1 vendor.

The Detailed List of Sectors and Vehicle is attached as Annexure III.

A sample table for per day/ per km wise quotation is given below:

Sr. No	Vehicle Type	Requirement		Qty	Unit of Measurement (UoM)	Rate (Rs.)
1	3-4 MT three side openable body (At Normal Speed)	a	0-100 Kms (Minimum charges applicable for One day)	1	Per day	

	b	100-500 Kms	1	Per Km	
	c	500-1000 Kms	1	Per Km	
	d	Above 1000 Kms	1	Per Km	
	e	Detention charges	1	Per day	
	Km between places will be decided as per Clause-(6) "Distance between Various Destination in India" of this annexure.				

Note:

- i. **The above table is for references / future usage if necessary and won't be considered for arriving L1 quote.**
- ii. **The above rates, if utilized, will be used for transportation of consignments between places not mentioned in the sector wise table.**
- iii. **Applicable GST Extra**
- iv. **Detention charges will be applicable only after first 24 hours of reporting for loading/unloading**

The Detailed List of Sectors and Vehicle is attached as Annexure IV.

(5) Detention/Halting Charges:

The Detention Charges Payable by the VSSC/ISRO CENTRES to the service provider would be paid as per actual at the rates as mentioned in Price bid Annexure. The Charges will be calculated per calendar day, calculated from the day of reporting of the vehicle, of any such halt/detention. No detention charges shall be paid for halts en-route during transportation and no detention charges will be applicable for first 24 hours of reporting for loading/unloading.

(6) Distance between Various Destination in India: The distance between places covered under the "Various Destination in India ..." clause of the Tender enquiry shall be calculated from the postal pin code of the origin to the postal Pin code of the destination. Both the Pin codes shall be entered into the E-Way Bill portal of GSTN → Search → pin to pin distance → Enter pin codes of origin and destination in appropriated fields. The distance as shown on the portal shall be mentioned in the work order or any such communication regarding placing of trucks. This way, the distance shall be predefined and paid accordingly.

(7) PAYMENT:

7.1 Payment for the transportation as per the individual Work Order shall be arranged within 30 days from the date of receipt of contractor's claims duly supported by all relevant documents such as instructions for transportation issued by the consignor indicating details of materials and type of vehicles required, acknowledgement obtained from the consignee duly counter signed by the authorized officer for having received the consignment in good condition. The acknowledgement obtained from the consignee shall also indicate the weight of the consignment received and type of vehicle with registration number through which the consignment was delivered. Income tax applicable shall be deducted from Contractor's bill.

(8) Price and Price Variation:The rates offered by the service provider, accepted by VSSC/ISRO CENTRES with or without modification and as concluded in the contract, shall remain unchanged during the currency of the contract. However, price variation shall be accepted only on account of high-speed diesel (HSD) price variation. The price variation will be considered only after **eighteen months** (18 months) from the date of award of contract. The variation in the rates shall be effective only on account of every 10% increase/decrease in the HSD price in single or multiple spells. The Claims of price variation may be made based on the following formulae:

$$PR + \{[(PR * 0.4) * (DP1-DP0)]/DP0\}$$

Where,

PR=Present rate quoted for a particular sector,

DP1= Diesel Price applicable on the date of transportation;

DP0= Diesel Price applicable on the date of opening of tender

The rate of HSD applicable in Trivandrum, Kerala will be considered for calculation purpose.

(9) Rate Contract Utilization by other DOS Centres/Units/Offices:This rate Contract concluded by VSSC shall be utilized by all other units/ centres/ offices of the VSSC/ISRO Centres of Space and/ or India Space Research Organization on same rates, terms and conditions, till the validity of the contract.

(10) FORCE MAJEURE CLAUSE:

- (a) Neither party shall bear responsibility for the complete or partial non-performance of any of his obligations if the non-performance results from such force majeure circumstances such as, but not restricted to, flood, fire, earthquake, civil commutation, sabotage, explosion, epidemic, quarantine restriction, strike, lock out, freight embargo, acts of the Government either in its sovereign or contractual capacity, hostility, acts of public enemy and other acts of God as well as war or revolution, military operation, blockade, acts or actions of State authorities or any other circumstances beyond the control of the parties that have arisen after the conclusion of the present Contract.
- (b) In such circumstances the time stipulated for the performance of an obligation under the work order may proportionately be extended.
- (c) The party for whom it has become impossible to meet the obligation under the contract due to force majeure condition, will notify the other party in writing not later than twenty-Four Hours from the time of commencement of the unforeseeable event. Unless otherwise directed by the centre in writing, the contractor shall continue to perform his obligations under the Work Order as far as it is practical and shall seek all reasonable alternative means for performance not prevented by the force majeure event.
- (d) Any certificate issued by the Chamber of Commerce or any other competent authority or organization of the respective place shall be sufficient proof of commencement and cessation of the above circumstances.

(11) FALL CLAUSE:The rates/Charges quoted by the Contractor under this contract shall not in any event, exceed the lowest charges for similar contract entered into by the Contractor with any other firm/party during the currency of the said contract. During the said period of the Contract, if the Contractor reduces the charges/prices to any other persons/organizations/firm at a charge lower than the amount payable by the VSSC/ISRO Centres, the Contractor shall forthwith notify such reduction to VSSC. The prices/charges payable under the contract shall stand correspondingly reduced from the date of coming into force of such reduction.

(12) Eligibility/Qualification Criteria(Documents to be submitted along with offer):

- a. Only Registered Common carriers under Carriage by Road Act 2007 and Carriage by Road Rules 2011, issued by Govt of India shall participate in the Tender. A copy of such registration shall be furnished along with your quotation.
- b. The Bidder shall have a registered/branch office in Trivandrum, Kerala for coordination purpose. Details of local office such as address, authorized contact person with contact number shall be submitted along with the offer.
- c. The Contractor should have executed similar type of work with Govt Departments/PSU or other reputed organizations during April, 2020 to March, 2025 for a minimum period of 1 year (aggregated period of work duration amounting to 12 months may also be considered). Copy of such contracts shall be enclosed with the offer.
- d. **Turn Over:** The bidder shall have minimum annual turnover of Rs. 200 Lakh for last three financial years i.e. FY 2022-23, FY 2023-24 & FY 2024-25. Copies of certified Balance sheet / ITR / Bank Statement shall be submitted as a documentary proof.
- e. Copies of PAN Card, GST Registration and Certificate of Incorporation of Firm should be submitted.

You have to submit the copies of all relevant documents required along with your quotation. Omission of submission may lead to disqualification.

(13) SECURITY DEPOSIT:

The contractor shall submit **3% of annual contract value** as non-interest-bearing Security Deposit towards the due performance of the contract. It can be provided as a Demand Draft/Bank Guarantee/Fixed Deposit Receipt drawn in favour of Sr. Accounts Officer, VSSC, Trivandrum after release of the PO/Contract. VSSC/ISRO CENTRES, is at liberty to recover the entire amount of Security Deposit for the damage occurred to the VSSC/ISRO CENTRES consignments during the transportation and handling operations and/or non-execution of the services as per terms and conditions of the contract.

In case any loss/damages caused to our consignments, the Contractor shall reimburse the full loss to VSSC/ISRO CENTRES. All claims shall be settled immediately within 30 days of preferring the claim.

The security deposit amount shall be refunded without interest to the Contractor after two months from the date of satisfactory completion of the Contract period. In case of breach of Contract in any manner, the Security Deposit will be forfeited.

(14) APPLICABLE LAW: The contract shall be interpreted and construed and governed by the Laws of India.

(15) JURISDICTION: The courts in Trivandrum, Kerala will only have the jurisdiction to deal with and decide any matter arising out of the contract.

(16) PARALLEL CONTRACT: Purchaser reserves the right to enter into parallel or Ad-hoc Contract simultaneously with one or more parties during the currency of the Contract for similar requirements with more than one service providers.

(17) DISPUTE RESOLUTION MECHANISM:

(A) CONCILIATION: Notwithstanding anything contained in this contract, any disputes or differences whatsoever, which are to be settled amicably between the parties, shall be resolved through Conciliation.

(B) MEDIATION: Any disputes or differences, which are not settled amicably through Conciliation, then either of the parties, may approach for mediation to settle under Mediation Act, 2023. The procedure is to be followed as prescribed in the Mediation Act, 2023 amended from time to time.

(C) ARBITRATION - In the event of any dispute/s, difference/s or claim/s arising out of or relating to the interpretation and application of the Contract, such dispute/s or difference/s or claim/s shall be settled amicably by mutual consultations of the good Offices of the respective Parties and recognizing their mutual interests attempt to reach a solution satisfactory to both the parties. If such a resolution is not possible, within 30 days from the date of receipt of written notice of the existence of such dispute/s, then the unresolved dispute/s or difference/s or claim/s shall be referred to the Sole Arbitrator appointed by the Parties by mutual consent in accordance with the rules and procedures of Arbitration and Conciliation Act 1996 as amended from time to time. The arbitration shall be conducted in Bengaluru in the Arbitration and Conciliation Centre - Bengaluru (Domestic and International) as per its rules and regulations. The expenses for the Arbitration shall be shared equally or as may be determined by the Arbitrator. The considered and written decision of the Arbitrator shall be final and binding between the Parties. The applicable language for Arbitration shall be English only. Work under the Contract shall be continued by the CONTRACTOR during the pendency of arbitration proceedings, without prejudice to a final adjustment in accordance with the decision of the Arbitrator unless otherwise directed in writing by the DEPARTMENT or unless the matter is such that the works cannot be possibly continued until the decision (whether final or interim) of the Arbitrator is obtained. Arbitration will be a method of dispute resolution in contracts where dispute value is lesser than Rs.10 Crore.

Compliance Matrix

Sr No.	Document	Compliance
1	The Bidder shall have a registered/branch office in Trivandrum, Kerala for coordination purpose. Details of local office such as address, authorized contact person with contact number shall be submitted along with the offer.	Yes/No
2	Only Registered Common carriers under Carriage by Road Act 2007 and Carriage by Road Rules 2011, issued by Govt of India shall participate in the Tender. A copy of such registration shall be furnished along with your quotation.	Yes/No
3	The Contractor should have executed similar type of works with Govt Departments/PSU or other reputed organizations during April, 2020 to March, 2025 for a minimum period of 1 years (aggregated period of work duration amounting to 12 months may also be considered). Copy of such contracts shall be enclosed with the offer.	Yes/No
4	The bidder shall have minimum annual turnover of Rs. 200 Lakh for last three financial years i.e. FY 2022-23, FY 202-24 & FY 2024-25. Copies of certified Balance sheet / ITR /Bank Statement shall be submitted as a documentary proof.	Yes/No
5	Copy of PAN card	Yes/No
6	Copy of GST Registration	Yes/No
7	Certificate of Incorporation of Firm	Yes/No

(Sign & Seal of the Bidder)

Price Bid Format

Table for per day/ per km wise quotation is given below:

Sr. No	Vehicle Type	Requirement		Qty	Unit of Measurement (UoM)	Rate (Rs.)
1	Mini Truck 3-4 MT three side openable body (At Normal Speed)	a	0-100 Kms (Minimum charges applicable for One day)	1	Per day	
		b	100-500 Kms	1	Per Km	
		c	500-1000 Kms	1	Per Km	
		d	Above 1000 Kms	1	Per Km	
		e	Detention charges	1	Per day	
		Km between places will be decided as per Clause-(6) "Distance between Various Destination in India" of the annexure I.				

Sr. No	Vehicle Type	Requirement		Qty	Unit of Measurement (UoM)	Rate (Rs.)
2	Closed Truck 9 Ton capacity (At Normal Speed)	a	0-100 Kms (Minimum charges applicable for One day)	1	Per day	
		b	100-500 Kms	1	Per Km	
		c	500-1000 Kms	1	Per Km	
		d	Above 1000 Kms	1	Per Km	
		e	Detention charges	1	Per day	
		Km between places will be decided as per Clause-(6) "Distance between Various Destination in India" of the annexure I.				

Sr. No	Vehicle Type	Requirement		Qty	Unit of Measurement (UoM)	Rate (Rs.)
3	Open Truck 9 Ton Capacity	a	0-100 Kms (Minimum charges applicable for One day)	1	Per day	
		b	100-500 Kms	1	Per Km	
		c	500-1000 Kms	1	Per Km	
		d	Above 1000 Kms	1	Per Km	
		e	Detention charges	1	Per day	
		Km between places will be decided as per Clause-(6) "Distance between Various Destination in India" of the annexure I.				

Sr. No	Vehicle Type	Requirement		Qty	Unit of Measurement (UoM)	Rate (Rs.)
4	Taurus Vehicle 16 Ton Capacity	a	0-100 Kms (Minimum charges applicable for One day)	1	Per day	
		b	100-500 Kms	1	Per Km	
		c	500-1000 Kms	1	Per Km	
		d	Above 1000 Kms	1	Per Km	
		e	Detention charges	1	Per day	
		Km between places will be decided as per Clause-(6) "Distance between Various Destination in India" of the annexure I.				

Sr. No	Vehicle Type	Requirement		Qty	Unit of Measurement (UoM)	Rate (Rs.)
5	Semi Low Bed Trailer 20-ton capacity. (20 feet)	a	0-100 Kms (Minimum charges applicable for One day)	1	Per day	
		b	100-500 Kms	1	Per Km	
		c	500-1000 Kms	1	Per Km	
		d	Above 1000 Kms	1	Per Km	
		e	Detention charges	1	Per day	
		Km between places will be decided as per Clause-(6) "Distance between Various Destination in India" of the annexure I.				
Sr. No	Vehicle Type	Requirement		Qty	Unit of Measurement (UoM)	Rate (Rs.)
6	Semi Low Bed Trailer 20-ton capacity. (40 feet)	a	0-100 Kms (Minimum charges applicable for One day)	1	Per day	
		b	100-500 Kms	1	Per Km	
		c	500-1000 Kms	1	Per Km	
		d	Above 1000 Kms	1	Per Km	
		e	Detention charges	1	Per day	
		Km between places will be decided as per Clause-(6) "Distance between Various Destination in India" of the annexure I.				

Sr. No	Vehicle Type	Requirement		Qty	Unit of Measurement (UoM)	Rate (Rs.)
7	Well Bed Trailer 20-ton capacity	a	0-100 Kms (Minimum charges applicable for One day)	1	Per day	
		b	100-500 Kms	1	Per Km	
		c	500-1000 Kms	1	Per Km	
		d	Above 1000 Kms	1	Per Km	
		e	Detention charges	1	Per day	
		Km between places will be decided as per Clause-(6) "Distance between Various Destination in India" of the annexure I.				

Sr. No	Vehicle Type	Requirement		Qty	Unit of Measurement (UoM)	Rate (Rs.)
8	Flat Bed Trailer 20 Ton capacity (20 feet)	a	0-100 Kms (Minimum charges applicable for One day)	1	Per day	
		b	100-500 Kms	1	Per Km	
		c	500-1000 Kms	1	Per Km	
		d	Above 1000 Kms	1	Per Km	
		e	Detention charges	1	Per day	
		Km between places will be decided as per Clause-(6) "Distance between Various Destination in India" of the annexure I.				
Sr. No	Vehicle Type	Requirement		Qty	Unit of Measurement (UoM)	Rate (Rs.)
9	Flat Bed Trailer 20 Ton capacity (40 feet)	a	0-100 Kms (Minimum charges applicable for One day)	1	Per day	
		b	100-500 Kms	1	Per Km	
		c	500-1000 Kms	1	Per Km	
		d	Above 1000 Kms	1	Per Km	
		e	Detention charges	1	Per day	
		Km between places will be decided as per Clause-(6) "Distance between Various Destination in India" of the annexure I.				

Table for Sector Wise quotation is provided in Annexure III along with Tender.

(Sign & Seal of the Bidder)

Commercial Compliance matrix of mandatory commercial conditions

[This shall be duly filled and submitted along with the quote]

Rate Contract for Hiring of Vehicles for Transportation of Consignments

Sl. No.	SCOPE OF WORK, TERMS & CONDITIONS	Strike off whichever is not applicable	Remarks, if any
01	<p>Period of Rate Contract:</p> <p>The Contract shall be valid for a period of <u>Two years</u> from the date of issue of the Contract and extendable by one more year on mutual consent with same Rates, Terms and Conditions of the contract. However, the same shall be terminated at any time if the services rendered by the carrier are not found satisfactory, by giving one-month notice.</p>	ACCEPTED/ NOT ACCEPTED	
02	<p>SECURITY DEPOSIT:</p> <p>The contractor shall submit 3% of annual contract value as non-interest-bearing Security Deposit towards the due performance of the contract. It can be provided as a Demand Draft/Bank Guarantee/Fixed Deposit Receipt drawn in favour of Sr. Accounts Officer, VSSC, Trivandrum after release of the PO/Contract. VSSC/ISRO CENTRES, is at liberty to recover the entire amount of Security Deposit for the damage occurred to the VSSC/ISRO CENTRES consignments during the transportation and handling operations and/or non-execution of the services as per terms and conditions of the contract.</p> <p>In case any loss/damages caused to our consignments, the Contractor shall reimburse the full loss to VSSC/ISRO CENTRES. All claims shall be settled immediately within 30 days of preferring the claim.</p> <p>The security deposit amount shall be refunded without interest to the Contractor after two months from the date of satisfactory completion of the Contract period. In case of breach of Contract in any manner, the Security Deposit will be forfeited.</p>	ACCEPTED/ NOT ACCEPTED	
03	<p>Liquidated damages: The Contractor shall deliver all consignments to the designated place immediately on reaching the destination. The intimation shall contain weight and volume of consignment. The specified time/duration for handing over the consignments shall be intimated separately in each Work Order. If the Contractor fails to deliver the consignments within the stipulated time, the VSSC/ISRO Centres reserves the right to recover from the Contractor, as penalty, a sum equivalent to HALF PERCENT (0.5%) of the value of work order for every twenty-four hours of delay, subject to a maximum of 10% of the value of the Work Order. The delivery/ Execution time mentioned in the intimation/work order will be essence of the work order.</p>	ACCEPTED/ NOT ACCEPTED	

04	<p><u>Detention/Halting Charges:</u></p> <p>The Detention Charges Payable by the VSSC/ISRO CENTRES to the service provider would be paid as per actual at the rates as mentioned in Price bid Annexure. The Charges will be calculated per calendar day, calculated from the day of reporting of the vehicle, of any such halt/detention. No detention charges shall be paid for halts en-route during transportation and no detention charges will be applicable for first 24 hours of reporting for loading/unloading.</p>	ACCEPTED/ NOT ACCEPTED	
05	<p><u>PAYMENT:</u></p> <p>Payment for the transportation as per the individual Work Order shall be arranged within 30 days from the date of receipt of contractor's claims duly supported by all relevant documents such as instructions for transportation issued by the consignor indicating details of materials and type of vehicles required, acknowledgement obtained from the consignee duly counter signed by the authorized officer for having received the consignment in good condition. The acknowledgement obtained from the consignee shall also indicate the weight of the consignment received and type of vehicle with registration number through which the consignment was delivered. Income tax applicable shall be deducted from Contractor's bill.</p>	ACCEPTED/ NOT ACCEPTED	
06	<p><u>Price and Price Variation:</u> The rates offered by the service provider, accepted by VSSC/ISRO CENTRES with or without modification and as concluded in the contract, shall remain unchanged during the currency of the contract. However, price variation shall be accepted only on account of high-speed diesel (HSD) price variation. The price variation will be considered only after eighteen months (18 months) from the date of award of contract. The variation in the rates shall be effective only on account of every 10% increase/decrease in the HSD price in single or multiple spells. The Claims of price variation may be made based on the following formulae:</p> $PR + \{[(PR * 0.4) * (DP1-DP0)]/DP0\}$ <p>Where, PR=Present rate quoted for a particular sector, DP1= Diesel Price applicable on the date of transportation; DP0= Diesel Price applicable on the date of opening of tender</p>	ACCEPTED/ NOT ACCEPTED	
07	<p>The Bidder shall have a registered/branch office in Trivandrum, Kerala for coordination purpose. Details of local office such as address, authorized contact person with contact number shall be submitted along with the offer.</p>	Yes/No	
08	<p>Only Registered Common carriers under Carriage by Road Act 2007 and Carriage by Road Rules 2011, issued by Govt of India shall participate in the Tender. A copy of such registration shall be furnished along with your quotation.</p>	Yes/No	

09	The Contractor should have executed similar type of works with Govt Departments/PSU or other reputed organizations during April, 2020 to March, 2025 for a minimum period of 1 years (aggregated period of work duration amounting to 12 months may also be considered). Copy of such contracts shall be enclosed with the offer.	Yes/No	
10	The bidder shall have minimum annual turnover of Rs. 200 Lakh for last three financial years i.e. FY 2022-23, FY 202-24 & FY 2024-25. Copies of certified Balance sheet / ITR /Bank Statement shall be submitted as a documentary proof.	Yes/No	
11	Copy of PAN card	Yes/No	
12	Copy of GST Registration	Yes/No	
13	Certificate of Incorporation of Firm	Yes/No	

Authorized Signature & Seal

ANNEXURE-III TO Tender No. 2025002829

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126	MAHENDRAGIRI, IPRC/ISRO (TN)	TRIVANDRUM																		
127	MUMBAI	HAZIRA - GUJARAT																		
128	MUMBAI	BANGALORE																		
129	MUMBAI	CHENNAI																		
130	MUMBAI	HYDERABAD																		
131	MUMBAI	COIMBATORE																		
132	MUMBAI	PUNE																		
133	MUMBAI	SRIHARIKOTA SHAR (A P)																		
134	MUMBAI	TRIVANDRAM																		
135	MUMBAI L&T	COIMBATORE L&T																		
136	MUMBAI L&T	SRIHARIKOTA SHAR (A P)																		
137	MUMBAI L&T	WALCHAND NAGAR INDUSTRIES (WIL) PUNE																		
138	MYSORE,BEML	BANGALORE,BEML,																		
139	NAGPUR	TRIVANDRUM																		
140	NASIK	TRIVANDRUM																		
141	NOIDA	HYDERABAD																		
142	PUNE	TRIVANDRUM																		
143	PUNE	HYDERABAD																		
144	PUNE	MUMBAI																		
145	PUNE	SRIHARIKOTA SHAR (A P)																		
146	PUNE	CHENNAI																		
147	RAJKOT - GUJARAT	TRIVANDRAUM																		
148	RENUKOOT (U.P.)	TRIVANDRAUM																		
149	SANGLI	TRIVANDRAUM																		
150	SATARA - MAHARASHTRA	TRIVANDRAUM																		
151	SRIHARIKOTA SHAR (A P)	MUMBAI																		
152	SRIHARIKOTA SHAR (A P)	GOA, KKCI																		
153	SRIHARIKOTA SHAR (A P)	ALWAYE																		
154	SRIHARIKOTA SHAR (A P)	TRIVANDRUM																		
155	SRIHARIKOTA SHAR (A P)	COIMBATORE, L&T																		
156	SRIHARIKOTA SHAR (A P)	MUMBAI L&T																		
157	SRIHARIKOTA SHAR (A P)	PUNE																		
158	SRIHARIKOTA SHAR (A P)	MAHENDRAGIRI, IPRC/ISRO (TN)																		
159	THANE - MAHARASHTRA	TRIVANDRUM																		
160	THRISSUR	TRIVANDRUM																		
161	THRISSUR	HYDERABAD																		
162	THRISSUR	HOSUR (TN)																		
163	TRIVANDRUM	AGRA																		
164	TRIVANDRUM	ALWAYE																		
165	TRIVANDRUM	BANGALORE																		
166	TRIVANDRUM	CHANDIGARH																		

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